

StarLeaf Phone 2105

Installation and Admin Guide

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How to install Phone 2105

Before installing your phone, refer to the safety information at: www.starleaf.com/safety.

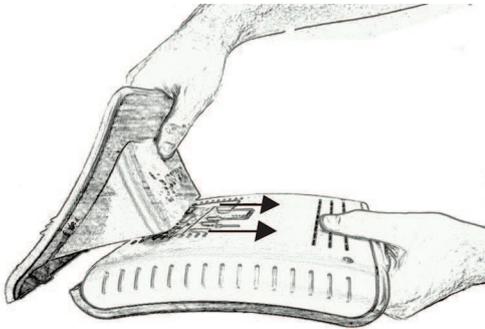
Prerequisites

Before installing the StarLeaf Phone 2105, ensure you have the following package contents:

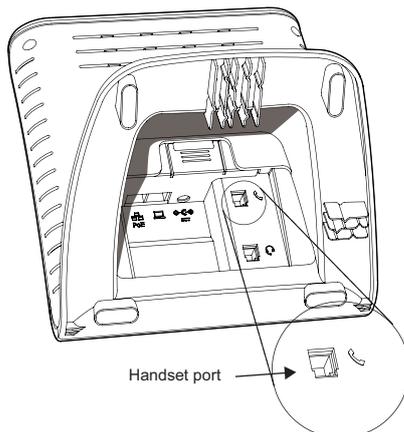
- StarLeaf phone unit
- Phone base
- Handset
- Handset cord
- Ethernet cable

Connecting the phone and cables

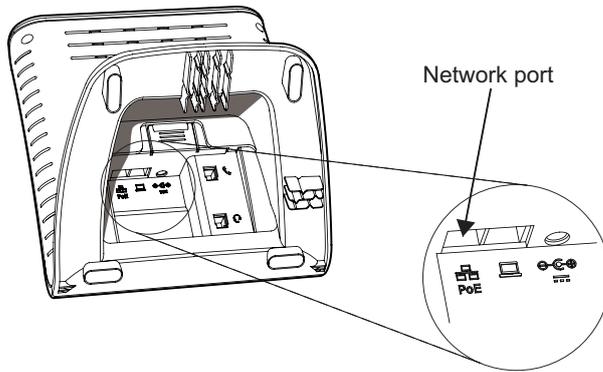
1. Connect the base to the body of the phone.



2. Using the supplied handset cable, connect the handset of the phone to the handset port on the rear of the phone. The handset port is marked with the symbol.



3. Connect one end of the supplied Ethernet cable to the network port on the rear of the phone.
The network port is marked with the  symbol.

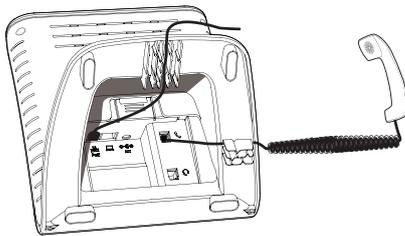


4. Connect the other end of the cable to a Power over Ethernet (POE) switch port in your network. The Ethernet port is a 10/100/1000 Mbit/s port and is set to 'auto' by default.

Note: In all cases, the speed and duplex settings at either end of the connection must be identical (both set to 'auto'). Using non-matching settings causes severe packet loss.

Note: If you do not have a POE switch port in your network, you can opt to power the phone with an AC/DC adaptor. Connect the adaptor to the DC +5V port and connect the adaptor to the mains power supply. The necessary adaptor and power cable for non-POE setups are not supplied with the phone.

5. Use the cable guides to channel your cables through the base of the phone. This allows your phone to sit firmly on your desk.



Connecting to OpenCloud

The phone must be provisioned using the StarLeaf Portal. The StarLeaf Portal allows you to manage all StarLeaf endpoints in your organization, and to quickly make changes to any number of users/endpoints from within one account. For more information on Portal management, refer to the [StarLeaf Knowledge Center](#).

Provisioning the phone through the StarLeaf Portal

Either you or your reseller can register the phone using the StarLeaf Portal. To do this:

1. Log in to the StarLeaf Portal.
2. Go to **User > Add User**. You will see the **Add User** page:

3. Provide the following user information:
 - **Email address:** A user's email address is the unique identifier for that user. They receive an activation email to this email address. The user is not able to change the email address and uses it to log in to the StarLeaf Portal. The email address is a video address that any other StarLeaf user can dial to reach this user
 - **First and Last name:** A user's first and last name are displayed on the StarLeaf device. The names are also used in the directory, in voice and videomail, and when sending invites to conferences and invites to use StarLeaf Breeze

Note: When inputting names and addresses into the StarLeaf Portal, bear in mind that the phone supports European accented characters, but does not support far eastern characters.

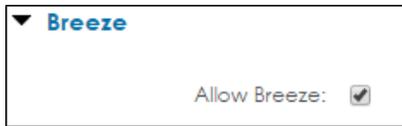
- **Optional contact details:** Cell, Work, and Home numbers. If specified, these appear in the company address book
 - **Enable video mail:** Ensure that this is selected in order for users to receive voicemail, or video mail on Breeze. If you deselect this, the user is not able to use voicemail at all on the phone
 - **Optional overrides for language and time zone:** the time zone is used for StarLeaf devices and for StarLeaf voice and video messages
4. Register the endpoint as a phone by opening the **Hardware endpoint** dropdown and setting the **Type** to *StarLeaf Phone 2105*.

5. Choose whether or not to send this user their account settings by email.
6. Click **Apply** to submit the configuration. OpenCloud generates a unique QuickConnect code for this user. Refer to [StarLeaf QuickConnect \(p7\)](#) for more information on how to use this code.

Provisioning a user with StarLeaf Breeze

The StarLeaf Phone 2105 works in conjunction with StarLeaf Breeze. Allowing the user to have access to Breeze ensures they can set their favorites and manage their contacts on the phone. This access can be given on user creation, or by editing an existing user profile.

1. In the **Add User** or **Edit User** page, open the Breeze section and select **Allow Breeze**. The Breeze login name is the user's email address.



2. Click **Apply** to submit the configuration changes. The user receives an account activation email with instructions for that user to activate their account. During the account activation, the user is provided with download instructions for Breeze.

Note: The **Advanced** settings for both Breeze and hardware endpoints concern bandwidth capping and you should not alter these settings under most circumstances. Refer to the online help in the StarLeaf Portal for more information. Also note that the **Advanced** settings are not available to all organizations.

Accessing device information

When the phone has been provisioned, you can view the serial number, MAC address, and device version number on both the phone and the user's profile on the StarLeaf Portal. To view the device information on the phone, press the  soft key. To view the device information on the StarLeaf Portal, go to the **User > Edit User** page and open the Hardware endpoint section.

Removing the phone from a user profile

To disassociate the phone from a given user, set the user endpoint **Type** to *None* and click **Apply**. Disassociating the phone from a user returns the phone to its factory default settings, and returns the phone display screen to the QuickConnect code screen.

StarLeaf QuickConnect

When you power the phone for the first time, it displays the StarLeaf QuickConnect screen. Enter your QuickConnect code, provided when you provision the phone in the StarLeaf Portal. If you do not have one, contact your reseller or StarLeaf technical support.

Quick-connect code:

When you have entered the QuickConnect code, the phone checks if there is an upgrade available. If there is, it upgrades itself and restarts.

If the software download is interrupted, for instance, if the phone is disconnected during download, the Phone 2105 recovers and attempts to download the code again when it next connects.

Legal information

Third party software acknowledgments

Acknowledgments of third-party software are available at:

www.starleaf.com/support/legal

Disclaimers and notices

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